

Thank You

To our employees, customers and suppliers.

Together we have been able to maintain essential supply to the Food, Hygiene, Pharmaceutical and Industrial sectors through the continuing crisis.

We couldn't have done it without you and we thank you all for your continued support and dedication during this difficult time.

Together we really do achieve more!

www.cepac.co.uk

COVID-19 Company Statement

Updated 14th September 2020

COVID-19 Co-ordination

Key Coordinator for the Cepac Group is Jamie Reilly, Health & Safety Manager at the Cepac Rotherham plant, jamie.reilly@cepac.co.uk . Jamie is in constant contact with the Cepac Board, updating the prevailing, ever-changing, national and international situation and modifying our approach and response accordingly. Specific customer questions should be addressed to your usual Cepac sales contact or direct to Steve Moss, Group Sales & Marketing Director steve.moss@cepac.co.uk .

CEPAC STATEMENT - CORONAVIRUS (COVID-19)

As the UK and Europe continue to emerge from the deepest effects of the COVID-19 pandemic and lockdown is more selectively targeted, we continue to take further steps to ensure sustainable operations in the New Reality. Our emphasis at Cepac on sustaining essential production of corrugated packaging for the critical Food and many other vital sectors remains paramount, which must be underpinned, as it has been throughout the crisis, by the health & well-being of the whole Cepac team to ensure that we keep our customer partners supplied. Stringent measures we have put in place to keep our workforce healthy and safe will remain and are continuously reviewed. These measures are being enhanced where required, particularly as the majority of our teams are

now returning safely to the workplace. Individual employee and essential visitor automated temperature checking has now been added to our range of measures at all Cepac sites. We are continuing to maintain the 2m social distancing rule across all plants and applying additional measures, such as face masks and protective screens, where 2m distancing cannot be achieved. With the continued excellent support of the whole Cepac team we are very much “open for business growth” and ready to respond to our customers’ and potential customers’ increasing needs for essential packaging products.

Regular Board and Senior Management level reviews remain in place, enabling us to respond quickly as a team to the needs of our employees, customers, suppliers and other stakeholders. The COVID-19 threat level and risk are constantly monitored and we are continuously informed of the latest situation and advice issued by the UK Government, Public Health England and NHS services through regular updates.

Internal Safety

The health and safety of our employees and customers remains our foremost priority, to minimise the risks of infection affecting our people and our operations. Essential visits to our sites from suppliers and customers and between sites for Cepac employees are now permitted, but these must be authorised by Site Senior Management and strict protocols are observed.

For employees, essential business travel and customer visits within the UK are now permitted, but these must be authorised by Senior Management and all employees must comply with the hosts’ COVID-19 procedures regarding protocols at the hosting site, PPE etc. As demand levels increase working patterns are changing and office-based personnel have now safely returned to our factories. Safety remains our foremost priority, in line with all appropriate guidance.

Strict internal policies, implemented to minimise risk and ensure business continuity, remain under constant review to ensure they are being applied optimally in the light of any changing circumstances as lockdown measures change. These include physical distancing where employees are working at site and within the manufacturing environments, where safe shift changes are a high priority, ensuring social distancing between individuals within and between shift groups. Individual employee temperature checking upon each arrival at a site is being implemented across our Group. Continued Company support for all employees in this difficult period is an absolute priority, addressing physical and mental health needs.

Our COVID-19 Risk Assessment is published on our website www.cepac.co.uk

Our major manufacturing sites are BRC accredited and we continue to reinforce and increase our normal high standards of hygiene within all facilities, exercising a high level of cleanliness, including intensive handwashing and sanitisation coupled with physical distancing. All persons entering any Cepac facility are required to use hand sanitiser products.

Supply Chains and Contingency

Supply chain continuity and support from our key paper suppliers remains excellent, underpinned by increased stocking and shipments as required. Other materials such as inks, starches, adhesives and consumables are being well supported by our supply chains. Our total supply chain remains under constant review as the market begins to emerge from the pandemic, ensuring continuity. All Cepac suppliers are continuously challenged and have confirmed their contingencies to us.

Logistics

Our logistics partners, Woodland Logistics, continue to work in close partnership with us, supporting us to sustain excellent service throughout the COVID-19 crisis.